**MIAMI-DADE TRANSTIT**
**OFFICE OF PUBLIC INVOLVEMENT**
**Public Involvement Policy**
May 7, 2001

INTENT

The purpose of this policy is to establish public involvement procedures for Miami-Dade Transit   (MDT).  Through a proactive public outreach process which seeks to involve citizens in transit planning through relationships within the community which fosters public input

PROCEDURE

MDT will implement a proactive program that solicits input from citizens on transit issues, seeks to involve the public in transit planning and educates the public on local and national transit issues.

- MDT will develop a Public Involvement Plan outlining the steps, which will be taken to inform the public of new activities and to obtain input from citizens on important issues regarding public transit. The components of the Public Involvement Plan will include establishing a Citizen's Advisory Committee to solicit public input, disseminating information to the community by various means and providing the administrative and technical staff members to help the group meet its' goals.

- MDT will, through proactive contact with community organizations and elected officials, implement an educational program designed to keep the public informed about transit issues and to increase public awareness of the benefits of public transit. An ongoing relationship of this nature positions MDT to track public opinion and provide additional information where needed.

- MDT will provide information to the public through public meetings, participation in existing citizen meetings, special forums and workshops. At every possible opportunity, citizen input will be incorporated into the plan for new transit service and projects.

- MDT will notify citizens at a reasonable time in advance of scheduled public events through community calendars, organization newsletter inserts, newspaper advertisements, public service announcements and other methods available.

- The MDT Director shall approve the public involvement plan associated with projects and this policy.

APPROVED:

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Danny Alvarez                                                          May 7, 2001
MDT Director